

## **Dennis R. Cooper**

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[Cooper@Cooper.CC](mailto:Cooper@Cooper.CC)

### **Summary**

Unique hybrid of expertise as both attorney and information systems professional. Detail- oriented innovator of systems and manager of processes. Managerial and Hand-on experience with major Data Migration assignments, Corporate counsel and long-term private practice experience. *Retired Federal Attorney.*

### **Experience**

#### **Cooper Law Firm, Alto, MI**

1986-Present Attorney,

Private Practice, Alto, Battle Creek / Grand Rapids, MI, Alexandria, Virginia  
Legal services including but not limited to: Estate planning, corporate, general business, criminal and domestic relations.

#### **Ajilon Legal, Washington, D.C.**

Apr 2005 – May 2005

#### ***Contract Attorney to Crowell & Moring, LLP***

Performed document reviews in response to DOJ Requests for Information pursuant to Hart-Scott-Rodino Act filings, for a major telecom and a defense industry merger; performed document review in response to FCC Request for Information for telecom merger. Selected items from various databases and migrated them to a new database.

#### **Estate Planning Legal Services, PC Troy, MI Industry**    Aug 2004 – Oct 2004

Legal Services **Attorney** Independent contractor - visited eligible seniors in Michigan to explain and help in Estate Planning.

#### **Kelly Law Registry, Kalamazoo, Michigan**

Nov 2003 – Aug 2004

Working with a team of Attorneys at Miller Canfield assisting in a large scale litigation project [Compuware v. IBM] inspecting, interpreting, indexing and organizing discovery documents. Acted as a member of Corporate Discovery Management - Database Team conducting litigation discovery review for Miller Canfield law firm. Daily use of Summation iBlaze software [litigation support software].

**Equant** (formerly Global One), Reston, VA March, 2000-August, 2003  
Senior Manager Information System Services / Senior Manager - Data Migration

Management of systems documentation and training, division web pages, budget, data quality control and cross system data migration.

- Established and implemented computer system for managing budget, time reporting and payables using Cold Fusion, HTML and Access database. Expanded system use across other divisions.
- Managed set-up and control of division web pages publishing training materials and division news and provided direct worldwide access to division systems through web pages.
- Created and published systems documentation on Intranet web pages using MS PowerPoint and MS Word.
- Established data quality and data migration procedures for the migration of customer, contract and billing information from legacy systems to new ordering system from more than 100 countries and the US. Trained and coordinated the efforts of dozens of Equant employees located in more than 20 countries.

**AMI**, Fairfax, VA May 1999-March 2000  
IT Consultant

Prepared proposals, assisted companies with IT projects, and analyzed and programmed systems solutions. Created Web based MS Access database using Cold Fusion, Javascript and HTML for the US Sentencing Commission [USSC]. The system records, tracks and reports on public contacts with the Agency concerning USSC guidelines in real-time, allowing employees to search all previous questions and answers on-line when answering calls as well as allowing the recording of details of the current calls.

**Department of Defense**, Battle Creek, MI Jan 1989- May 1999  
Federal Attorney, Defense Logistics Agency [DLA]

Attorney - responsibilities included - reviewing contacts and advising on various aspects of administrative, contract and EEOC law. Created first DLA Web Pages in the legal offices of DLA. Also acted as Automation Advisor for the DLA General Counsel. Procured systems solutions for office IT projects. Managed IT training for worldwide members of Office of General Counsel.

- Designed, implemented and maintained the DLA Legal Database (DOLD) which collects all DLA legal opinions written since 1990. The DOLD is accessible to all DLA attorneys via the Internet using a web browser permitting full text search and query results.

**Department of Defense**, Battle Creek MI Mar 1986-Jan 1989  
Computer Programming Chief of Item Intelligence Systems Branch/Acting Chief of Telecommunications Division [DLA]  
Supervised staff of 40.

<b>VA Medical Center</b> , Battle Creek, MI ADP Coordinator/Chief of IT	Feb 1985- Mar 1986
<b>Department of Defense</b> , Battle Creek, MI Design Computer Systems Analyst [DLA]	Dec 1983- Feb 1985
<b>PEDCo Companies</b> , Cincinnati, OH General Counsel Legal counsel for Chairman of the Board, president and management of each corporation. Corporate secretary and statutory agent for each corporation. Incorporated several of the companies and filed all corporate and legal securities documents.	1978-1983
<b>US Army Lawyer</b> - Captain	1974-1977
<b>Kenner Toy Company</b> (General Mills) COBOL Programmer, Systems Analyst and Manager of Systems	1969-1974
<b>Cincinnati Gas &amp; Electric Co.</b> , Information Systems Specialist	1968-1969
<b>US Army – Viet Nam</b>	1965-1966

## **Education / Teaching**

**Juris Doctor (JD),**  
Chase Law School, Northern Kentucky University, Highland Heights, KY

**BA, Business Administration (BBA)**  
University of Cincinnati, Cincinnati, OH  
[After studying Spanish in High School for 4 years, I completed more than 20 hours of  
Spanish at the University of Cincinnati]

**Kellogg Community College [Battle Creek, Mi] –** 1990s  
Taught computer subjects and legal subjects

**Nazareth College [Kalamazoo] –**  
[Nazareth College was a Catholic college in Kalamazoo, MI 1924 until 1992.]  
1990s - Taught computer subjects and legal subjects

**University of Maryland [Wuerzburg, Germany]** 1970s  
Taught legal subjects

## **Bar Memberships**

Ohio, Michigan and Virginia

**References** — On request.